

Regular Meeting of the Sejong Academy School Board – JOURNAL OF MINUTES
Tuesday, August 18, 2020 @ 5:05 p.m.

I. CALL TO ORDER

5:05 PM

Meeting called to order at 5:05 PM

Board Members Attendance (“X” = present): _x_ Grace Lee _x_ Jordan Carlson _x_ JinaKim
x Amy Britton _x_ Erik Funk _x_ Brad Tipka (Ex-officio)

Public in Attendance:

TAG: Scott Brown, Adam Myhand

NEO: Tu Nguyen

Parents: Linnea Swanson, Erica Lim (parent/staff) Hubert Lim, Kaitlin Richter, Corbin Connell, Lar Paw

Teachers/Staff: Heather Huack, Dongjin Choi, Eun Joo Oh Tipka, Heasook Shin, Jaewho Ko, Kelsey

Crowder, Kaitlyn Burgess, Miseon Hwang, Seungwoo Lee, So Young Lee, Yoon Jeong Choi, Noelle

Roubinek, Addison Filiatreux

II. SCHOOL’S MISSION

5:08 PM

Sejong Academy is committed to providing an academically rigorous education to Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures. School mission read by Jordan Carlson

III. PUBLIC COMMENT

15 minutes > 5:23 pm

Note: public comment will be limited to this section of the agenda.

- A. Lar Paw agrees with the hybrid model of one day of in person learning per week. She notes that it gives students time to be with their peers and hopes we are able to offer more in person learning.

IV. APPROVALS & DISCLOSURES

5:23-5:34

- A. 08/18/2020 Agenda (01) 4 minutes
➤ Motion to approve 08/18/2020 agenda made by Erik Funk, seconded by Jina Kim. Roll call vote: Grace Lee yes, Jordan Carlson yes, Jina Kim yes, Amy Britton yes, Erik Funk yes. Motion passes unanimously.
- B. Disclosure of any Conflicts of Interest none 3 minutes
- C. 07/21/2020 Minutes (02) 4 minutes
➤ Motion to approve 07/21/2020 minutes made by Amy Britton, seconded by Jordan Carlson. Roll call vote: Grace Lee yes, Jordan Carlson yes, Jina Kim yes, Amy Britton yes, Erik Funk yes. Motion passes unanimously.

V. DIRECTOR’S REPORT Brad Tipka (21 min)

5:34- 5:55 PM

- A. Annual Meeting Presentation

VI. STUDENT COUNCIL REPORT

VII. FINANCE, FACILITY (Erik Funk, Chair) (12 min)

5:55- 6:07 PM

Meets before Board meetings @ 4:30 pm.

- A. July Financials (03) - July packet will be available at next meeting. Check register is available.

B. Facility update

VIII. GOVERNANCE/POLICIES (Grace Lee, Committee Chair)

6:07- 7:00 PM

A. 2020-2021 School Options

- a. Update on ICT (Incident Command Team) meetings
 - b. Review governor’s recommendation (04) and local data - 5 min
 - c. Review school opening procedures (05)/ ICT options and discussion - 40 min
 - i. Option One - Hybrid Model
 - ii. Option Two - Distance Learning for all students
- Motion to approve Option Two: Distance Learning for all students to open for the 2020-2021 school year, with the exception that there will be a case by case review of at risk students who may need in-person at school made by Jina Kim, seconded by Jordan Carlson. Roll call vote: Grace Lee yes, Jordan Carlson yes, Jina Kim yes, Amy Britton yes, Erik Funk yes. Motion passes unanimously.

B. 2020-2021 - make-up days (06). Since first day of school moved to September 8, lost 14 days. Possible make-ups: Nov. 23, 24, 25. Dec 21, 22. May 17-28 (10 days). - 8 min

- Motion to schedule late start make-up days for the 2020-2021 school year on the following days: December 21, 22 (2), March 12 (1), May 17-28 (10) - note we will only be making up 13 of the 14 made by Jina Kim, seconded by Erik Funk. Roll call vote: Grace Lee yes, Jordan Carlson yes, Jina Kim yes, Amy Britton yes, Erik Funk yes. Motion passes unanimously.

IX. Board Training (see 2020-04 folder for schedule)

X. PERSONNEL (Amy Britton, Chair)

XI. CURRICULUM/Teaching & Learning (Jordan Carlson, Chair)

XII. Meeting Reflection:

7:00-7:05PM

What went well?

What can we improve?

XIII. ADJOURN. Meeting adjourned at XX pm

8:17 PM

Month	business	board training
OCT	Audit presentation >> November	Finance training >> Jan
	establish open enrollment period & lottery date for 2020-2021 school year (by Nov 1)	
NOV	set class sizes for 2020-2021	Governance. MN Statute 124E
DEC	Establish available enrollment by grade (publish by Feb 1). Approve calendar for next academic year	Governance. Statute, By-laws
JAN		Personnel/Employment
FEB	ED evaluation	Personnel/Employment
MAR	approve Executive Director Evaluation recommendation	Feb mtg - approve salary guide ED recommendations, incl. salary

APR	approve staff contracts for following year	
MAY	School climate survey Approve budget - by June 30	2020 school climate survey excused by authorizer due to COVID-19
JUN	Annual meeting (send notice 14->30 days prior). 60 days prior, solicit board nominees (Mar/Apr). Post nominees 15 days prior to annual meeting	>> moved to August for 2020