

Special Meeting of the Sejong Academy School Board – AGENDA
 Thursday, June 22, 2023 @ 5:00 p.m.

<https://meet.google.com/eke-xpiy-adc>

Or dial: 570-718-8361, PIN: 694 443 490#.

Physical meeting location - school address, room 026

Thank you to Mr. Oh for hosting the physical meeting.

Note: all board meeting agenda items will be viewable/projected at the board meeting.

I. CALL TO ORDER & ATTENDANCE

5:00 PM

A. Meeting called to order at 5:xx PM

B. Board Members Attendance

Thomas Caron Teacher	Erik Funk Community Member	Pawku Hser Teacher	Grace Lee Community Member	Hoonseok Oh Teacher	Donna Phillips Parent	Brad Tipka ex-officio

Public in Attendance:

EdFinMN:

NEO:

Parents:

Teachers/Staff/Students:

Thank you to all for taking the time to attend today’s meeting.

Meeting protocol/Public Comment and etiquette (also on

<https://www.sejongacademy.org/gov-board-meetings>)

II. CENTERING & SCHOOL MISSION

> 5:03 PM

A. Sejong Academy is committed to providing an academically rigorous education to Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by xxx.

Thank you to everyone in our Sejong community who enables us to achieve our mission!

III. APPROVALS & DISCLOSURES

> 5:07

A. **06/22/2023 Agenda (01)**

1 minutes

Thank you to Grace Lee for preparing the agenda and to those who contributed agenda items/input.

Motion to approve 06/22/2023 agenda made by xx, seconded by xx. Motion xx.

Thomas Caron Teacher	Erik Funk Community Member	Pawku Hser Teacher	Grace Lee Community Member	Hoonseok Oh Teacher	Donna Phillips Parent

B. Disclosure of any conflicts of interests

C. PUBLIC COMMENT

2 minutes

D. June Annual meeting minutes 06/08/2023 Minutes (02)

1 minutes

Motion to approve 06/08/2023 Annual meeting minutes made by xx, seconded by xx. Motion xx.

Thomas Caron Teacher	Erik Funk Community Member	Pawku Hser Teacher	Grace Lee Community Member	Hoonseok Oh Teacher	Donna Phillips Parent

IV. FINANCE, FACILITY (Erik Funk, Chair)

> 5:22 PM

A. 2024 Korea Field trip (03)

- a. Grades, number of students, number of chaperones
- b. Note: for 2023 Korea trip, 14 students grades 8-11 went with 4 chaperones for 10 days

B. Facilities

- **Parking Lot Fence** : Jacob Chae, Operations Admin:
 - We have experienced car and car part theft issues more than three times this year. One incident involved the loss of a catalytic converter, while another staff member had their car stolen and later found it in a severely damaged state. **Additionally, there was a car theft attempt just yesterday.** The estimated cost for repairs on the window and front box is around \$4,000, with a deduction of \$1,000.
 - To address and mitigate this issue, **I urgently request the school board and facility management to consider installing a fence around the parking lot**, similar to the one we have in the recess area. Hmong College Prep Academy, a neighboring school, can serve as a good example with their parking lot fence. Having parking lot fences will not only help prevent car theft but also provide secure spaces for our annual events such as Seollal and Chuseok.





Note from Brad Tipka: “I agree with Jacob that we need to increase security in the parking lot. I know the fence was part of the ongoing discussions with the landlord so we need some clarification on that first. We can also add some additional cameras and I heard from Jacob that they may be police cameras that they might install.”

V. GOVERNANCE/POLICIES (Grace Lee, Committee Chair) 15 minutes **> 5:25 PM**

- A. **23-24 Meeting schedule**: keep Thursdays at 5 pm?
- B. Board will appoint someone to replace Anna Carpenter - Grace tried calling Daniel Park. No answer. Post opening on social media and Schoology?

VI. PERSONNEL

- A. **Parent email**: from Brad Tipka: “Mrs. Cho and I will debrief on things mentioned after her vacation and reflect on what we can do better. We can send notes to the board or take other actions as directed by the board.”

VII. ADJOURN. Meeting adjourned at xx **pm** **~5:30 pm**