

Special Meeting of the Sejong Academy School Board – JOURNAL OF MINUTES
 Tuesday, October 27, 2020 @ 5:05 p.m.
 Meeting Link. <https://meet.google.com/zdk-hqth-njn> (same link for all board meetings)

I. CALL TO ORDER

5:05 PM

Meeting called to order at 5:05 PM

Board Members Attendance:

Amy Britton	Jorden Carlson	Erik Funk	Jina Kim	Grace Lee	Brad Tipka (ex-officio)
X	X	X	X	X	X

Public in Attendance:

TAG:

NEO:

Parents: Erica Lim

Teachers/Staff: Heather Hauk, Eun Joo Oh Tipka, Jaewho Ko

Meeting protocol and etiquette:

1. All meeting attendees shall be **thoughtful and respectful** and shall remain on mute unless speaking.
2. All meeting attendees must identify themselves (i.e., dial-in callers must state their name)
3. **Public comment** is a time for the public to make comment. It is not a Q&A time, nor time to engage in discussion.
4. Public comment is limited to the Public Comment time/section(s) of the agenda.
5. Public comment will not be allowed in another section of the meeting unless the meeting facilitator requests for a public member to comment.
6. If a person does not abide by these guidelines, they will be removed from the meeting.
7. Public comment may be made in the chat section of the Google Meet at a person’s turn. Questions sent to the chat will not be addressed during the board meeting.
8. If folks would like to have an item added to the agenda for board discussion, please email board@sejongacademy.org at least one week prior to the board meeting.

II. CENTERING & SCHOOL MISSION

5:10 PM

Sejong Academy is committed to providing an academically rigorous education to Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures. School mission read by Amy Britton

III. APPROVALS & DISCLOSURES

5:15-5:17

- A. 10/27/2020 **Agenda (01)**
 - Motion to approve 10/27/2020 agenda made by Jorden Carlson, seconded by Jina Kim. Motion passes unanimously.

Amy Britton	Jorden Carlson	Erik Funk	Jina Kim	Grace Lee
yes	yes	yes	yes	yes

B. Disclosure of any Conflicts of Interest none

IV. PUBLIC COMMENT

5:17-5:22

none

V. IB UPDATE (Teaching and Learning)

> 5:35 pm

1. Presentation by IB Coordinator, Heather Hauck, 5 min
 - a. Review of the IB program
 - b. MYP and DP timelines
2. Public comment, 3 min - none
3. Board discussion, 5 min
 - a. Discussion around starting with MYP and adding DP once we have developed a strong MYP program
 - b. Consider motion to delay authorization for DP at November or December meeting

Currently, we are working towards getting authorized for both the IB (International Baccalaureate) MYP (Middle Years Program, grades 6-10) and IB DP (Diploma Program, grades 11-12) programs. Discuss moving to focussing on one first before expanding.

VI. ICT Recommendation

> 5:48 pm

1. Present ICT Recommendation, 3 min
2. Public comment, 5 min - none
3. Board discussion, 5 min
 - a. ICT will continue to meet every week
 - b. At Risk students will continue to be on campus
 - c. Suggestion to create some more objective measures and take time to refine the plan with expectations for implementation

MDH 10/22 update

County Name	8/16-8/29	8/23-9/5	8/30-9/12	9/6-9/19	9/13-9/26	9/20-10/3	9/27-10/10
Ramsey	19.52	16.69	13.54	16.18	20.43	21.46	26.22

10,000	https://data.ramseycounty.us/stories/s/Ramsey-County-COVID-19-Situation-Update/w4u										
55.0	divisor	COVID-19 New Cases by Day									
		10/26/2020			10/26/2020			10/26/2020			
		1	9/27/2020	42	1	10/4/2020	53	1	10/8/2020	134	
		2	9/28/2020	73	2	10/5/2020	125	2	10/9/2020	114	
		3	9/29/2020	117	3	10/6/2020	127	3	10/10/2020	97	
		4	9/30/2020	97	4	10/7/2020	185	4	10/11/2020	59	
		5	10/1/2020	111	5	10/8/2020	134	5	10/12/2020	157	
		6	10/2/2020	81	6	10/9/2020	114	6	10/13/2020	153	
		7	10/3/2020	68	7	10/10/2020	97	7	10/14/2020	149	863
		8	10/4/2020	53	8	10/11/2020	59	8	10/15/2020	129	
		9	10/5/2020	125	9	10/12/2020	157	9	10/16/2020	117	
		10	10/6/2020	127	10	10/13/2020	153	10	10/17/2020	75	
		11	10/7/2020	185	11	10/14/2020	149	11	10/18/2020	59	
		12	10/8/2020	134	12	10/15/2020	129	12	10/19/2020	138	
		13	10/9/2020	114	13	10/16/2020	117	13	10/20/2020	168	
		14	10/10/2020	97	14	10/17/2020	75	14	10/21/2020	139	825
				1424			1674			1688	
				25.88			30.42			30.67	
				26.22	last MDH report						

Learning Model Parameters

Number of cases per 10,000 over 14 days, by county of residence	Learning Model
0-9	In-person learning for all students
10-19	In-person learning for elementary students; hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; distance learning for secondary students
50+	Distance learning for all students

With case counts over 30, ICT recommends to delay the start of the Pre-Hybrid model for students until at least January. Also, finish out pre-hybrid simulation for staff this week - continue learning and refining preparation for pre-hybrid. However, teachers would not be required to work in the building until at least January.

Update on check-list

- A. Heat can't keep up in classrooms with windows open for airflow
- B. Several staff have already been out with symptoms - need more subs/resources

Continue offering in-school help for at-risk students. The goal with our at-risk students is to cycle students through -- bring them in, help them out, get them to be independent, and then they go back home to do full-distance learning. This way, we have more space for students who are having attendance issues to cycle in, as well as other students who may have situations at home. ICT to work on criteria for identifying at-risk students (absences, failing classes, etc.).

Send survey to see if some teachers would like to volunteer to come into school to help with at-risk students and get feedback for solutions to solve sound issues for when we move to pre-hybrid - e.g., scheduling, teachers moving classes, etc.

- Motion to approve the recommendation of the ICT made by Erik Funk, seconded by Amy Britton. Motion passes unanimously.

Amy Britton	Jorden Carlson	Erik Funk	Jina Kim	Grace Lee
Yes	Yes	Yes	Yes	Yes

VII. NWEA testing (Teaching and Learning)

> 5:58 pm

1. Public comment, 2 min
2. Board discussion, 4 min

NWEA MAP testing is for reading and math for all grades. Grades 5 & 8 may also take science. At Sejong Academy, typically, NWEA testing is done three times per year:

1. Once in the fall to see where students are at and to set growth goals for the year (Oct 5-8)
2. Once in the winter to check-in (Feb 16-19)
3. Once in the spring (June 7-10)

NWEA MAP test scores are used for our school’s authorizer goals, as well as **teacher Q-comp goals - alternative?**

- Motion to delay NWEA testing until students return to the building made by Jorden Carlson, seconded by Jina Kim. Motion passes unanimously.

Amy Britton	Jorden Carlson	Erik Funk	Jina Kim	Grace Lee
Yes	Yes	Yes	Yes	Yes

VIII. Confirm Brad Tipka as IOWA for Sejong Academy

> 6:10 pm

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an **Identified Official with Authority (IOWA)** for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties and will revoke that user’s access when it is no longer needed to perform their job duties.

The Board of Directors of Sejong Academy shall designate an IOWA to authorize user access to State of Minnesota Education secure websites for Sejong Academy. This EDIAM (Education Identity & Access Management) board resolution will be completed and submitted

to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

- Motion to approve Brad Tipka as the IOWA for Sejong Academy. made by Erik Funk, seconded by Amy Britton. Motion passes unanimously.

Amy Britton	Jorden Carlson	Erik Funk	Jina Kim	Grace Lee
Yes	Yes	Yes	Yes	Yes

IX. ADJOURN. Meeting adjourned at **6:11pm**

6:11 PM