Regular Meeting of the Sejong Academy School Board – Approved Meeting Minutes
Wednesday, April 20, 2016 @ 5 p.m.
1330 Blair Ave. N., St. Paul, MN 55104, meeting room 104

I. CALL TO ORDER 5:00 PM

Meeting called to order at 5:04PM
Board Members in Attendance: Grace Lee, Julie Chi, Dan Larson, Corbin Connell, Paw Htoo, Brad Tipka (ex-officio), Jiyoung kim
Board Members Absent: none
Public in Attendance: Sarah Bunton, Scott Brown, Brett Studer (NEO) – came about 6 pm

II. SCHOOL'S MISSION 5:04 PM

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.
School mission read by Corbin Connell.

III. APPROVALS

A. 4/20/2016 AGENDA 3 minutes
   - Motion to approve 4/20 agenda made by Corbin Connell, seconded by Dan Larson. Motion passes unanimously.
B. 3/16/2016 REGULAR BOARD MEETING MINUTES 3 minutes
   - Motion to approve 3/16 minutes with edits on V.2 and VII.A made by Jiyoung Kim, seconded by Corbin Connell, motion passes unanimously.
C. 3/23/2016 SPECIAL BOARD MEETING MINUTES 3 minutes
   - Motion to approve 3/23 minutes made by Corbin Connell, seconded by Dan Larson, motion passes unanimously.

IV. DIRECTOR'S REPORT (Brad Tipka) 5:10- 5:25 PM

V. FINANCE & FACILITY (Corbin Connell, Committee Chair) → 5:40 PM

Meets the Tuesdays before Board meetings @ 5 pm.

A. Enrollment update: current – 89. Next year: lose 4, gain 40

Pre-k	11
K	18
1	17
2/3	25
4	15
5	16
6-8	23
Total	125

B. Review March financial statements
Waiting for the remainder of the CSP payment, hopefully by the end of the week. Committee meeting was last night. 5% plus fund balance by year-end; copier costs – lease details and overage costs – considering whether or not to change the plan to pay to raise the base amount of prints or keep it the same. Increasing the special education hire for next year.
C. 2016-2017 bus contract
   - Motion to approve the recommendation of the finance committee to approve the transportation contract with JME for the 2016-2017 school year made by Julie Chi, seconded by Jiyoung Kim. Motion passes unanimously.
D. Sign Lease Aid application – b/c lease will be amended, we should wait to submit lease aid application AFTER amendment

VI. GOVERNANCE/POLICIES (Grace Lee, Committee Chair) → 6:03 PM

Meets the first Wednesday of the month from 4-4:40 pm.

A. Policy Review (final presented in May) 5 minutes
   1. Fund Balance (revise)
   2. Budget and Expenditure Authority (draft)
   3. Sexual Harassment (example)
   4. Board Code of Conduct

B. Annual meeting & Election update 10 minutes

VII. PERSONNEL (Dan Larson, Committee Chair) → 6:23 PM

Meets?

A. Second SPED Teacher for 2016-2017
   - Motion to give Brad Tipka discretion to hire the special education candidate of his choice within the range of the Salary Guide shared in the 3-16-16 Board meeting made by Grace Lee; Seconded by Dan Larson; motion passes unanimously.

VIII. CURRICULUM (???, Committee Chair) → 6:45 PM

Meets?

A. Julie Chi to switch from Activities Chair to Curriculum Chair?—table decision till after June elections.

B. 2016-2017 Korean language time
   - Pre-k – just one hour of Korean
   - k - 100% Korean with English interventions for EL students. After school in English.
   - 1 - 59% or more.
   - 2-3 - 37% or more.
   - 4 - 37% or more.
   - 5 - one class plus morning meeting
   - 6-8 - one class plus morning meeting

C. Consider: Beginning in grade x, if a student is below grade level (*by how much?*), his/her family may choose to opt out of Korean language class, during which time the student would receive intervention services.
   Board discussed the issue. No action taken.

IX. STUDENT ACTIVITIES UPDATE (Julie Chi, Committee Chair) → 6:52 PM

Meets?

A. Update
   Mcphail music
   Chanson music
   Dan suggested to look into Perprich Center for the Arts

X. ADJOURN 6:55 PM

Meeting adjourned at 6:53 pm

What went well:
What can we improve: